

21. March 2022

Expert Workshop on Ammonia

28.-29. March 2022

All times are given in CEST

Briefing Information

General Information

Dear workshop participants, we have finally received nearly 120 registrations to the Expert Workshop on Ammonia, of which 16 will participate physically in Dessau and the rest will join the meeting remotely. In preparation of the workshop you will find the [final draft agenda](#) and a [background document \(BD\)](#) on the website of the Coordination Center for Effects (CCE).

In the BD, we prepared some questions for the discussion. It would be helpful if you could consider these questions in advance. The discussion will be documented in the workshop proceedings. You may report back to us on the questions in written form (in advance or after the workshop), which will help to summarize your thoughts. In addition, for documentation purposes, we will record the discussions. If the recording is active, a red dot will appear in the Webex conference software or the browser. The recordings themselves will only be used for preparing the proceedings and will be deleted thereafter. They will not be used for other purposes.

Further information for online participants, on site participants and speakers is presented in a short briefing below.

We are now looking forward to seeing you live in Dessau or on the screen!

Markus Geupel, Julia Köster and Jürgen Franzaring

Online participants

Please make yourself familiar with the Webex platform. You may also connect via a browser. We recommend to connect at least 15 minutes before the meeting starts, we have a tight schedule. Due to the hybrid status of the meeting we recommend, that you turn up the volume of your speakers and the sensitivity of your microphone connected to your device to the maximum (please do not use a booster function!). However, keep your mics muted (and your video deactivated), unless you want to speak to the audience. For the discussions, please use the “raise hand” button or write your question into the chat; the moderator will hence give you the floor.

For further help to connect to Webex and to optimize the experience of the meeting, please make also use of the following information. We also scheduled test meetings (30 minutes each) on Friday 25 March at 9.00 am and 3.30 pm (please find the link below):

- [Webex Help Center](#)
- [Join a Webex Meeting](#)
- [Get started with Webex Meetings for attendees](#)

Meeting links

Test meetings Friday 25 March from 9.00-9.30 am and 3.30-4.00 pm

<https://uba-meeting.webex.com/uba-meeting/j.php?MTID=md8205fcbeb85ea7c8ec5ac3574fa8fc5>

Meeting number: 2730 149 5926

Password: xN7VsQFfh87

Join by phone: +49-619-6781-9736 Germany Toll, +49-89-9546-7578 Germany Toll 2

[Global Call-in numbers](#)

Access code: 273 014 95926

Workshop-Link Day 1 Monday 28 March, 12-18 pm

<https://uba-meeting.webex.com/uba-meeting/j.php?MTID=m1c45eeaa5f3d73758c543724a0bbd147>

Meeting number: 2731 588 4602

Password: cPjPysHw348

Join by phone: +49-619-6781-9736 Germany Toll, +49-89-9546-7578 Germany Toll 2

[Global call-in numbers](#)

Access code: 273 158 84602

Workshop-Link Day 2 Tuesday 29 March, 9 am -1 pm

<https://uba-meeting.webex.com/uba-meeting/j.php?MTID=m27445b43b9ca8b0e8e8c94c5eec360c7>

Meeting number: 2730 598 3270

Password: 8hWTWC9nY5X

Join by phone: +49-619-6781-9736 Germany Toll, +49-89-95467578 Germany Toll 2

[Global call-in numbers](#)

Access code: 273 059 83270

In-place participants

For those participants physically attending, please make your own hotel reservations. A selection of Hotels and further local information on venue and city-sites can be found in the [interlinked google-map](#). Regarding Covid-19, please be aware of the [current general German corona regulations](#). UBA currently requires participants either to be fully vaccinated, recovered or tested negatively. A Corona test station is situated directly in front of the UBA. Please [choose an appointment](#), if necessary. Your Covid-status will be controlled at the UBA entrance desk. Inside the conference room participants, except speakers will have to wear a medical mask.

We will provide drinks and snacks during the meeting. The UBA canteen unfortunately is closed due to repair work. For those who are interested, in the evening of the first day we will reserve a table at a local restaurant at your own expense. All locations in Dessau town center are within walking distance.

Unfortunately, the meeting room at the moment does not offer Wi-Fi. At UBA generally, due to a recent security leakage incident, no Wi-Fi is available, currently. Also, there are no LAN ports available in the meeting room. So, if you want to connect to the internet during the workshop, please make sure that your UMTS card is properly working.

Speakers

Please check once more the [final draft agenda](#) and make yourself familiar with the time slot of your presentation. Remember, that a few weeks ago we changed the order of the Sessions 2 and 3. For your talk, please plan for a presentation of about 15 minutes. In addition to that, there will be 5 more minutes for questions and answers right after your presentation. Your presentation slides may be prepared in Powerpoint 16:9 format (a pdf file in that format is also fine). We would appreciate if you could upload your presentation [to our cloud](#) (access with: Ammoniak@uba) until Monday morning (28 March). In that way, we can document your presentations in a digital format after the workshop and we would have a backup in case of technical difficulties with screen sharing in Webex.

After the workshop, we aim to produce a short proceedings document, which we would like to publish in a UBA series. We therefore ask the presenters to provide a summary of their talks (max. 3 pages, Cambria (Text) 11; including 1 table and 1 figure as a maximum). Please use plain text and editable tables. You would help us a lot, if you provide [figures](#) and [tables](#) in the [downloadable UBA-style](#).